

**PVTA
Pioneer
Valley
Transit
Authority**

**Administrative Headquarters
Old North Main St. Firehouse
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**MINUTES OF PVTA'S
ROUTE COMMITTEE MEETING
June 28, 2017**

1. CALL TO ORDER

The Route Committee meeting of the Pioneer Valley Transit Authority was held on Wednesday, June 28, 2017 at 11:30 A.M. at the Pioneer Valley Transit Authority Administration Office located at 2808 Main Street in Springfield, MA.

PRESENT:

Members: Brian O'Leary, Belchertown; Paul Burns Johnson, Palmer; Nancy Talbot, Ware; Peter Miller, Westfield; Jim Czach, West Springfield;

Others: Brandy Pelletier, PVTA; Josh Rickman, PVTA; David Elvin, PVPC;

NOT PRESENT:

J.M. Sorrell, Williamsburg;

A quorum being present, Chairman of the Route Committee, Brian O'Leary called the meeting to order at 11:40 A.M.

2. APPROVAL OF MINUTES

Chairman O'Leary asked for a motion from the Route Committee to approve the meeting minutes of May 24, 2017.

Motion: Moved and seconded (Talbot/Burns Johnson) to approve the meeting minutes of May 24, 2017.

Chairman O'Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

3. BRIEFING ON POTENTIAL FIXED ROUTE SERVICE CHANGES

Josh Rickman, Manager of Planning & Operations, reported on the proposed route changes and stated the following:

PVTA has conducted half of the public hearings and is in the process of transcribing the public hearings and comments received. All the comments will be organized by route and submitted to the Advisory Board a week prior to the July Board Meeting.

4. TITLE VI ANALYSIS ON POTENTIAL FIXED ROUTE SERVICE CHANGES

Mr. Rickman stated that any route that has a 25% (or more) change is considered a major service change and triggers a Title VI Analysis.

Included in your packet is a sheet on the P21E Route. This sheet is what will be made for each of the routes with proposed service changes. It shows the number of riders affected, if there is a disparate (racial discrimination) impact, if there is a disproportionate (low-income) impact, if there is an ADA van service impact, if there is alternate transit service available, if this is the least discriminatory alternative, and if there is mitigation.

Paul Burns Johnson stated he has concerns about Route 14E; there is no alternative service if PVTA does not service the Industrial Park.

Brian O'Leary stated the sooner PVTA can get the service information to the Board the better so members have time to really review the information.

Mr. Rickman suggested holding the next Route Committee on a day prior to the next Board meeting to allow for more time.

The Route Committee discussed their next meeting date and time and decided to schedule it for Tuesday, July 18, 2017 at 2:00pm.

5. OTHER BUSINESS

Chairman O'Leary reported that there is no other business to discuss.

6. ADJOURNMENT

The meeting of the Route Committee adjourned (Miller/Burns Johnson) at 11:59 A.M.

A TRUE RECORD

ATTEST:


BRANDY PELLETIER

Documents filed with Route Committee Meeting packet:

- May 24, 2017 Route Committee Minutes

MINUTES APPROVED: July 18, 2017